


SECTION
PART

	POLICY NO:	3.3.11
	POLICY TITLE:	Bourke Public Library Internet Use
	DATE ADOPTED:	21/01/13
	RESOLUTION NO:	35/2013
	SUPERCEDES:	
	PROPOSED REVIEW DATE:	21/01/2015

POLICY

The Bourke Public Library provides internet access for the public. You are not required to be a member of the library to use this service.

There is a cost associated with access to the internet. This cost will be determined annually.

Violation of any of the below conditions of use can result in suspension of internet privilege, as well as general library privileges. It may also result in a banning from the library at the discretion of library staff.

PROCEDURES

BOOKINGS

- Bookings may be made up to seven (7) days in advance
- Bookings may be made over the counter or by phoning the library on 68722 751
- Bookings are for a one (1) hour period, and patrons are limited to one booking per day
- Bookings will be forfeited if the patron is over 15 minutes late
- Before sitting down at the computer, patrons are required to check in at counter
- If there are no bookings, computers may be available on a "walk-in" basis. Please check at counter before using the computer
- Bookings will be accepted until 30 minutes prior to closing time. After this time, no new bookings can be made
- Patrons must be ready to finish your internet session on time, to allow the next patron to begin their session. Library staff may ask you to finish your session.

GENERAL

- The library is not responsible for the content of external sites, or for down time on external sites

VERIFIED BY:

VERIFIED BY:

- The library is not responsible for any down-time caused by technical or other problems
- Users may not connect their laptops or other equipment to the library internet connection
- Users are not permitted to make changes to the setup or configuration of any hardware or software
- Users are not to view, send or receive any material which may be reasonably constructed as obscene or offensive, or use the computers for any unlawful purpose. Failure to comply with this condition will result in the user being banned from using the internet facility and the illegal use being reported to the relevant authorities.
- Activities intended to disrupt service or equipment are strictly prohibited and will result in the user being banned from using the internet facility.
- Misuse or abuse of computers, staff, or other patrons, or violation of the library internet use policy, will result in suspension of internet privileges.
- Patrons under the age of 18 are required to have the consent of their parent/legal guardian before using the internet proof of ID may be required. Consent forms are available at the counter. The parent/legal guardian is required to attend the library in person to sign the consent form. Forms are not to leave the library to be signed.

DISCLAIMER

Bourke Public Library is in no way responsible for material accessed through our internet connection. In using the library computers, users release the Bourke Shire Council from any liability arising from the use of the service, including breach of copyright

RELATED POLICIES

VARIATIONS

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary any related procedures.

Presented to Manex: 19/12/12

Policy Adopted by Council: 21/01/2013



**Bourke Public Library
Patrons consent form Internet Use**

I, _____ (Patrons Name)

agree to the conditions of internet use at Bourke Public Library, as stipulated in this document.

Signed: _____

Date: ____/____/____

Witnessed: _____ (Name)

Signed: _____

Date: ____/____/____



Bourke Public Library
Parent/Legal Guardian consent form Junior Internet Access Use

I, _____ Parent/Legal Guardian (please circle)

agree to the conditions of internet use at Bourke Public Library, as stipulated in this document.

Give permission for my son/daughter/other (please circle)

Name _____

To use the internet at Bourke Public Library

Signed: _____

Date: ____/____/____

Witnessed: _____ **(Name)**

Signed: _____

Date: ____/____/____